

SLASH YOUR BUSINESS COSTS and Improve Efficiency thru OUTSOURCING

Do you constantly grapple with the following problems?

- Perpetual staff turnover?
- Not getting the best value from your staff?
- High overhead costs in a business downturn?
- Challenging compliance with the law and regulations?
- Why do so many successful companies outsource their backroom functions?

YES, the smart businesses are cutting costs through outsourcing and enjoy greater efficiency!!!

By outsourcing your payroll and accounting functions to us will leave you more time to focus on what really matters to grow your business

HUMAN RESOURCE N PAYROLL SERVICES

- ❖ Payroll preparation is time consuming and you are perpetually rushing for time to process the monthly payroll.
- ❖ Payroll processing is highly confidential and could not be handled by your staff.
- ❖ You have difficulties in keeping up with the numerous changes in the CPF Act, Employment Act, Labour Laws and other statutory requirements.

Leave your frustrations with us - we provide:

- ❖ Monthly payroll services with inter-bank GIRO salary crediting on a timely basis;
- ❖ Compute and prepare the monthly CPF submissions;
- ❖ Prepare the Form IR8A and IR8S at end of the year;
- ❖ Application for employment pass and work permit;
- ❖ Application for tax clearance for non-citizen employees;
- ❖ Advising on the changes to the CPF Act, Employment Act and other human resource policies and practices.

ACCOUNTING SERVICES

- ❖ Feeling distressed and over-whelmed by the mountainous volume of transactions?
- ❖ Accounting staff turnover is disrupting my business?
- ❖ Frequent errors are found in my management accounts and my accounting records are in a mess?
- ❖ Frequently late for GST filing?
- ❖ Have no idea whether I have complied with the latest Financial Reporting Standards and ACRA requirements?

LO HOCK LING & CO. Chartered Accountants Singapore

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Tel: (65) 65356111 Fax: (65) 65336960 Website: www.lohocklingco.com.sg



Our Outsourcing Business Service Team

Our Outsourcing Business Advisory Services is led by our partner, Wei Pin who has extensive experience in providing business advisory and outsourcing services to multi-national companies, small and medium sized enterprises and public listed companies. Prior to joining Lo Hock Ling & Co, Wei Pin garnered her valuable experience and expertise from his previous appointment with an international accounting firm.

She is a Fellow of of the Institute of Singapore Chartered Accountants and a Fellow of the Association of Chartered Certified Accountant's She has wide ranging experience in advising clients on business and financial management, and human resource matters. Her understanding of our clients' business needs and unflagging personal attention and practical problem- solving skills has led to innovative and successful strategies to resolve many complex situations.

Feel free to contact us to discuss on how you can leverage on our professional services to REDUCE your business costs.

OTHER SERVICES

Audit Related Services

Email: Raymond Chan
raymond@lohocklingco.com.sg

Succession Planning

Family Business Consultancy

Corporate Restructuring Advisory Service

Email: Lo Wei Min, Pearlyn
pchong@lohocklingco.com.sg

Taxation Services

International Tax Planning

Email: Lo Ngai Hung
ngaihung@lohocklingco.com.sg

Corporate Secretarial and Management Services

Email: Simon Lau
simon.lau@rmspl.com.sg

Information Technology Consulting

IT Outsourcing

Email: Jackson Lee
jackson@lhlconsulting.com.sg

Accounting & Payroll Outsourcing

Email: Lo Wei Pin
lwpin@lohocklingco.com.sg

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